HOW TO APPLY FOR VCAL (VOCATIONAL COLLEGE)

Go to - https://my.holmesglen.edu.au

- Click on **Apply for Admission**

- Click on **First Time User Account Creation** (unless you have previously created an admission logon)
- Create a Login ID – you can just use your name eg Janeb
- Create a PIN

- Click on drop down button for Application Type and choose VOCATIONAL COLLEGE
- Click Continue
Apply for Admissions

- Admission Term – Choose Term in which you want to commence eg Semester 1 or 2
- Enter First Name and Last Name
- Click on Fill Out Application

Application Checklist

- Click on Contact Details and continue filling out your application
Complete all required fields – indicated by an *
Click Continue

PLEASE NOTE – ENROLMENT INFORMATION WILL BE SENT TO YOU VIA EMAIL – PLEASE CHECK IT REGULARLY
- Click on **No Qualification**

- Select the course you are applying for – **VCAL Intermediate** or **VCAL Senior** or **VCAL Foundation**
- Click Yes or No if you have a Centrelink Health Care Card or Pension Card

- Your Application Checklist now has all sections ticked.
- Click **Application is Complete**

- Click on **Submit Application** to finalise your application