Internal Quality Auditor Program
Course Code IA130

Duration: 1 day

Program Purpose
Auditing is the process of verifying the conformance, or otherwise, of a practice against a documented procedure - an important part of the certification process. This program enables company appointed auditors to be trained in accordance with the auditing Standard ISO 1011.1 and ISO 9001:2000.

This program is suitable for current or prospective internal auditors, individuals who are currently contemplating setting up quality systems in their organisation and managers of organisations that are currently certified and Quality Managers.

Learning Outcomes
• Demonstrate knowledge of internal auditing procedures
• Construct checklists
• Conduct audits of their quality system
• Be aware of the procedure on taking corrective action to resolve any identified non-conformances

Pre-Requisites: None

2011 Program Dates
On demand only.

Contact
Holmesglen Safety
PO Box 42, Holmesglen VIC, 3148
T. 03 9564 6287 F. 03 9564 6288 E. safety@holmesglen.edu.au

Booking
Please enrol online by accessing our website on www.hit.holmesglen.edu.au/eform. When completed please take a note of the e-Number and put it in the place provided near the top of the booking form, before forwarding it to us.

Cancellation / Transfer Policy
A $75 non refundable fee will be charged when attendance at a program is transferred and/or cancelled less than 3 days before the program commences.

A $300 non refundable fee will be charged when a customised company specific program to be conducted at your workplace is cancelled less than 5 working days before the program is due to commence.

Refunds will not be provided for non attendance at a program without notice. Publicly available programs may be cancelled when minimum participant numbers are not reached. Holmesglen will notify participants by telephone or email no later than 3 working days before the program is due to commence – a full refund will be given.