Victoria Police Entrance Exam
Chadstone Campus

INFORMATION AND INSTRUCTIONS TO APPLICANTS
(PLEASE RETAIN THIS SHEET FOR YOUR INFORMATION)

GENERAL INFORMATION
Holmesglen, Chadstone Campus, is registered as an official testing venue for the Victoria Police Education Entrance Exam.

1. The first step to pursuing a career in the Police Force is to sit and pass the Education Entrance Exam. The exam is made up of five components:

   * Spelling & Comprehension
   * Reasoning
   * English Skills
   * Mathematics
   * Writing Task

2. Candidates must initially sit all components. If you are unsuccessful on any of the components you can re-sit the individual component/s once within 12 months.

3. Applicants who wish to be appointed to Victoria Police must:
   - Be of good character and reputation
   - Be an Australian citizen or a permanent resident of Australia or entitled to this status under Commonwealth law
   - Have the mental capacity and physical fitness to be able to perform the duties of a member of Victoria Police and who has completed a medical examination in accordance with standards prescribed by the Chief Commissioner of Police
   - Have passed the education examination, agility/coordination test, selection panel interview and completed psychological screening
   - A person who is under 21 years of age must have successfully completed the Victorian Certificate of Education or interstate equivalent
   - There is no minimum or maximum age limit, however, applicants must have a current Victorian manual drivers licence prior to induction into the Academy.

4. If you have ever been charged with, convicted or interviewed or otherwise concerned in the commission of any offence (including traffic offences, juvenile cases where official caution was given by a police person, official warning, warning notice or penalty notice) or believe you may not meet the strict medical requirements, please contact the Victoria Police Recruiting Services Branch on 132 001 or (03) 9247 5229 before making application to sit the education entrance examination.

5. Cost: First time applicants enclose $90.00. Re-sit applicants enclose $35.00 for each component (maximum amount payable is $90.00). Cheque/money order payable to Holmesglen Institute. If paying in person credit card (NOT American Express or Diners) and EFTPOS facilities are available. Payment will be regarded as confirmation of your intention to sit the exam.

   NO REFUNDS WILL BE GIVEN.

6. Exams are held at Holmesglen at the Chadstone Campus only on Saturday’s and begin at 9am.

7. You will be required to produce a current drivers’ licence or other document with photo identification at the Education Entrance Examination.

P.T.O
8. **Suggested reading/study prior to the exam:**
   - **Occupational Preparatory Course** (please call 9564 1600 for more information).

### INSTRUCTIONS

1. Complete all details on the application form.
2. Send the application form, together with your payment to the address or fax number shown below by the closing date of the exam you wish to sit.
3. Confirmation of your place will be sent upon receipt of payment.
4. Further information is available by calling (03) 9564 1600 during business hours.

### VICTORIA POLICE EDUCATION ENTRANCE EXAMINATION UPDATE

We have received confirmation from Victoria Police that the current examination service will continue until 30 June 2012.

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<th>EXAM DATES: SATURDAY</th>
<th>CLOSING DATES: WEDNESDAY</th>
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<tr>
<td>4th February</td>
<td>25th January</td>
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<tr>
<td>3rd March</td>
<td>22nd February</td>
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<tr>
<td>31st March</td>
<td>21st March</td>
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<td>28th April</td>
<td>18th April</td>
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<td>26th May</td>
<td>16th May</td>
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<td>30th June</td>
<td>20th June</td>
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### HOLMESGLEN CONTACT DETAILS

<table>
<thead>
<tr>
<th>Enrolment form and cheque to be sent to:</th>
<th>Application forms with credit card details included may be faxed to Holmesglen Information office.</th>
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<tbody>
<tr>
<td>The Admissions Officer</td>
<td>Fax: 9564 1776</td>
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<tr>
<td>Design, Arts &amp; Science</td>
<td>Enquiries: 9564 1600</td>
</tr>
<tr>
<td>Holmesglen Institute of TAFE</td>
<td>Email: <a href="mailto:arts@holmesglen.edu.au">arts@holmesglen.edu.au</a></td>
</tr>
<tr>
<td>PO Box 42</td>
<td></td>
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<td>HOLMESGLEN VIC 3148</td>
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SECTION A: Personal Details

Surname or Family Name

Given Name(s)

Date of Birth (dd/mm/yyyy)  Title (Mr, Mrs, Miss, Ms, Other)  Gender

Address (Number and Street)

Suburb or Town  Postcode

Home Phone Number  Mobile Phone Number  Work Phone Number

Email Address

SECTION B: Are you applying for a:

Victoria Police Position  OR  Protective Services Officer Position

Please note: For information regarding the Protective Services Officer position, please visit the Victoria Police website at: www.police.vic.gov.au and click on the Careers link.

I understand the distinction between applying for a Victoria Police position, or a Protective Services Officer position and have made an informed choice in the check boxes above.

Signature:  Date (dd/mm/yyyy)

SECTION C: Exam Information

Date of Exam you wish to sit:  Is this your first attempt at the examination? (Y)es or (N)o

If you have previously completed this exam in the last 12 months, please indicate the date(s) and place(s) previously sat:

Date (dd/mm/yyyy)  Venue

If you have already sat the exam twice, you are not permitted to sit again for at least 12 months from the original sitting at which time you must sit all components again

Resit Information:

Indicate the test(s) you wish to resit by placing an "X" in the appropriate box(es)

Spelling & Comprehension  Maths  Reasoning  English Skills  Writing Task

DECLARATION: I certify that the information provided on this form is complete, true and accurate. I understand that if I attempt to cheat, communicate with or copy the work of another candidate, copy any examination material or remove any of the examination materials from the examination room, it may result in the cancellation of any or all of the examinations undertaken. I have not sat the Victoria Police Education Entrance Examination more than twice in the last twelve months. I understand that if the details on this form are not completed my application form may not be processed.

Signature:  Date (dd/mm/yyyy)

SECTION C: Payment Details

I wish to pay by  Cheque  Money Order  Credit Card  Cash (do not send cash via post)

Cheque/money order should be made payable to Holmesglen Institute of TAFE.

Name of Cardholder

Credit Card No  Expiry Date

Signature:  Amount $