Diploma of Arts (Interior Decorating & Design)  
VTAC Course Code: 61051  
Chadstone Campus

INFORMATION AND INSTRUCTIONS TO APPLICANTS  
(PLEASE RETAIN THIS SHEET FOR YOUR INFORMATION)

GENERAL INFORMATION

1. Applicants should read the course brochure or course information on the Holmesglen Website (www.holmesglen.vic.edu.au) before completing this form.

2. All applicants must apply through the VTAC system. The VTAC course code is listed above.

3. Complete the enclosed Supplementary Application form using a dark pen.  
   - Attach copies of relevant Certificates/Results  
   - Attach any further relevant information to support your application  
     (e.g. references, employer support).

4. Return to Holmesglen at the address listed below by Friday 28th November, 2008.  
   DO NOT SEND THIS FORM TO VTAC.

5. If you are a non Year 12 applicant and wish to be considered for the early round of offers, you must apply to VTAC by 30th September and return this form by 30th October, 2008.

6. If you require confirmation of receipt of application, please supply a stamped self-addressed envelope with this application.

7. This course is not offered in part time mode. Students accepted into this course will be studying on a full time basis with a weekly attendance of 4-5 days. As well as a course fee, students are required to purchase a kit of equipment, costing approximately $450. This kit should last the student the duration of the course. Students will also be required to pay approximately $10.00 on photocopying, printing and additional boards etc for weekly assignments.

8. It should be noted that there is no interview for this course. Students will be assessed on the quality of their written application. The Interior Decoration and Design Department are looking for applicants who demonstrate a keen interest in this area of design

HOLMESGLEN CONTACT DETAILS

The Admissions Officer  
Interior Decorating & Design Department  
Holmesglen Institute of TAFE  
PO Box 42  
HOLMESGLEN VIC 3148

Telephone: (03) 9564 1850  
Fax: (03) 9564 1852
SECTION A: Personal Details – to be completed by all applicants.

Surname or Family Name

Given Name(s)

Date of Birth (dd/mm/yyyy) Title (Mr,Mrs, Miss, Ms, Other) Gender (M)ale or (F)emale

Address (Number and Street)

Suburb or Town

Postcode

Home Phone Number

Mobile Phone Number

Work Phone Number

Email

VTAC Application No.

SECTION B: Educational Details

Are you completing VCE (or equivalent) in 2008? (Y)es or (N)o

Last School/College/University attended:

Highest level achieved Year

Post Secondary Courses/Subjects Studied: Result:

Other relevant experience:

Signature of Applicant:
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<th>Employment/Work Experience/Voluntary</th>
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<td>Type of Work/Activities</td>
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<td>Relevant Short Courses or other experience</td>
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<td>State in your own words why you wish to complete this course and the career path you would like to follow.</td>
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<td>Indicate your knowledge of the industry to which this course relates, including job opportunities available, now or in the future.</td>
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CONFIRMATION OF RECEIPT

If you wish to receive confirmation of receipt from Holmesglen Institute, YOU MUST SUPPLY A STAMPED SELF-ADDRESSED ENVELOPE and complete the information below.

The Admissions Officer cannot confirm that Application forms have been received via the telephone.

Applicant's Name: __________________________________________________________

Course Title: DIPLOMA OF ART (INTERIOR DECORATION & DESIGN)

Date: ____________________________________________________________________