

Applied Research Project Grant Application Form: Care Economy

❗ Researchers from Victorian TAFE Institutes are invited to complete this online form to apply for funding.
Applications must be submitted during the designated grant application submission period for consideration.

Section 1: Applicant Information

Lead Applicant Name:

Position/Title:

Institute/Department/Faculty:

Email Address:

Phone Number:

Proposed project partners: (industry, community, education organisation or other)

Project Team Members: (Name(s), position(s), affiliation (s) and role(s) in the project)

Project Duration: (Please propose a project timeline: projects may vary from 6 months to 12 months in duration)

2.1 Project Title:

2.2 Project Summary or Research Question (Max 300 words): (Please propose a project timeline: projects may vary from 6 months to 12 months in duration)

3.1 Contribution to the Care Economy (Max 300 words):

- Explain how the project addresses a specific challenge or opportunity within the care economy.
- Describe the expected tangible benefits for the care economy.

3.2 Implementation Pathways (Max 300 words):

- Identify key stakeholders, end-users, or beneficiaries involved in the project.
- Outline credible pathways for implementing and applying project outcomes.

4.1 Research Plan and Methodology (Max 300 words):

- Describe the research approach, methodology, and key milestones.
- Explain how the project aligns with industry needs and ensures research credibility.

4.2 Education and Training Opportunities (Max 300 words):

- Detail how the project contributes to education, training, and workforce development.
- Explain potential curriculum innovation or student upskilling opportunities.

5.1 Project Team Expertise (Max 300 words):

- Outline the skills, knowledge, and experience of the project team members.
- Explain how the team composition supports successful project delivery.
- Please submit CVs for each member of the research team which demonstrates their knowledge and expertise in applied research and/or the care economy along with the Grant Application Form.

5.2 Risk Management (Max 300 words):

- Identify potential project risks (e.g., financial, personnel, timeline, safety).
- Describe mitigation strategies to address identified risks.

6.1 Budget Breakdown:

- Provide an itemised budget, including key cost areas such as personnel, equipment, consulting costs, administrative costs (printing, photocopying etc.), research participants, ethics review, travel, and dissemination.
- Outline how the requested funds will be used effectively to support project goals

6.2 In-Kind Contributions:

- What in kind Contributions are needed from industry or community partners?

6.3 Intellectual Property:

Will there be any intellectual property developed?

Yes

No

If yes, please list details:

Section 7: Ethics

Will your project require ethics approval:

Yes

No

Please review the project ethics section on the Applied Research Project webpage for guidance

Section 8: Declaration and Endorsement

Applicant Declaration

By submitting this application:

- I confirm that the information provided in this application is accurate and complete to the best of my knowledge and that my Institute supports the application.
- I confirm that my Institute supports this application and endorses the proposed project.

Signature:

Date:

Please complete this form and submit your grant application by sending it to E: appliedresearch@holmesglen.edu.au

Funding Conditions:

- Successful research teams will be required to enter into a formal agreement specifying project milestones and progress expectations. Disbursement of funding may be contingent upon the achievement of these agreed milestones and requirements.